




## Call Forward


### Basic Call Forwarding Instructions


#### To activate Call Forwarding:


1. Pick up the handset, and listen for the dial tone.

2.  Press \*72. (On a rotary phone, dial 1172, and wait four seconds.)

3. Again, listen for the dial tone.

4.  Press or dial the number to which you want your incoming calls transferred. (You can use Speed Calling codes if you have this feature.)




5.  When someone answers at the number you're forwarding to, your Call Forwarding feature will be activated. (If no one answers at the forwarding number or if the line is busy, hang up, and repeat steps 1 through 4 within two minutes. You will hear two "beeps," confirming that Call Forwarding has been activated.)



6.  When Call Forwarding is activated, your phone will make one short ring each time a call is forwarded. You can still make outgoing calls from your phone.



**To deactivate Call Forwarding:**

1. Pick up the handset, and listen for the dial tone.

2.    Press \*73. (On a rotary phone, dial 1173, and wait four seconds.)

3.   Listen for two "beeps," confirming that Call Forwarding is no longer activated. Calls will now ring on your phone.

**To change the number to which your calls are transferred:**

1. Deactivate Call Forwarding.

2. Activate Call Forwarding with the new number.

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